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| Meeting | North Whiteley Development Forum |
| Date and Time | Tuesday, 16th November, 2021 at 6.00 pm. |
| Venue | Virtual via Microsoft Teams |

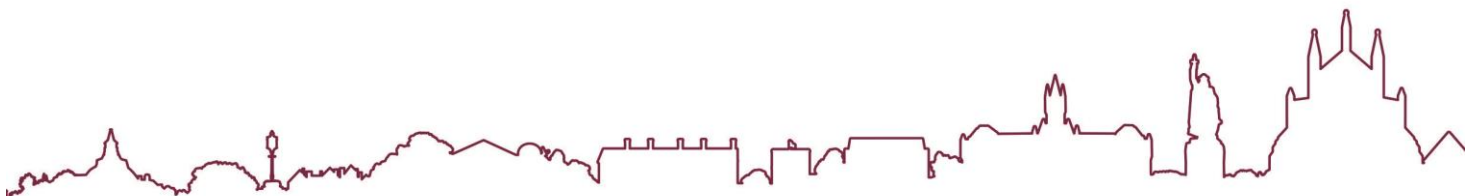
Note: This meeting is being held virtually, if you are a member of the public and would like to watch the video of this meeting you may do so via [youtube.com/WinchesterCC](https://www.youtube.com/WinchesterCC)

AGENDA

OPEN TO THE PUBLIC

- 1. Apologies**
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate)
- 2. Minutes of the previous meeting held on the 14th July 2021.** (Pages 7 - 12)
That the minutes of the meeting be signed as a correct record.
- 3. Public Participation.**
To receive and note questions asked and statements made from members of the public on general matters of interest and/or matters relating to the work of the Forum.

Members of the public and visiting councillors may speak at the forum, provided they have registered to speak three working days in advance. Please contact Democratic Services by 5pm on the 10 November 2021 via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.



4. **Report on the community development activities and any issues arising within the Major Development Area (MDA)** (Pages 13 - 14)
(Approximately 30 minutes scheduled for this item)

Governance Review Advisory Group

The attached draft terms of reference are put to the North Whiteley Development Forum for comment and agreement and are largely self-explanatory. Officers from the City Council will be available at the meeting to assist with any questions and clarify any matters.

5. **Update on the physical development of the MDA.** (Pages 15 - 46)
(Approximately 30 minutes scheduled for this item)

Verbal Update from Tetra Tech and Winchester City Council (Ref Report NWDF16 and Appendices attached)

6. **Discussion on infrastructure.**
(Approximately 20 minutes scheduled for this item)

(Any further update from Tetra Tech and questions from Forum Members.)

7. **Future agenda items.**
Members of the forum to suggest future agenda items, if required.

Lisa Kirkman
Strategic Director and Monitoring Officer

8 November 2021

Agenda Contact: Matthew Watson, Democratic Services Officer
mwatson@winchester.gov.uk 01962 848 317

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www.winchester.gov.uk/meetings/committees

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MEMBERSHIP

The membership of the Forum is:

- Winchester City Council (6 representatives - including Chairperson of the Forum plus deputy)
- Hampshire County Council (2 representatives)
- Fareham Borough Council (1 representative plus deputy)
- Eastleigh Borough Council (1 representative)
- Whiteley Parish Council (1 representative plus deputy)
- Curdridge Parish Council (1 representative)
- Botley Parish Council (1 representative plus deputy)

North Whiteley Development Forum

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|---------------|---------------------------|
| Cllr Fern | Winchester City Council |
| Cllr Bentote | Winchester City Council |
| Cllr Evans | Winchester City Council |
| Cllr McLean | Winchester City Council |
| Cllr Miller | Winchester City Council |
| Cllr Pearson | Winchester City Council |
| Cllr Lumby | Hampshire County Council |
| Cllr Woodward | Hampshire County Council |
| Cllr Bull | Fareham Borough Council |
| Cllr Pretty | Eastleigh Borough Council |
| Cllr Evans | Whiteley Town Council |
| Cllr Mercer | Botley Parish Council |
| Cllr Bodger | Curdridge Parish Council |

In addition, the following are nominated deputies to the Forum:

Cllr Gemmell (Winchester City Council), Cllr Briggs (Hampshire County Council), Cllr Burden (Curdridge Parish Council) and Cllr Butler (Whiteley Town Council)

Quorum

The Forum will be quorate if five voting representatives are present

TERMS OF REFERENCE

Primary objectives of the forum.

The forum has no formal decision making powers but can make recommendations on suitable arrangements relating to democracy and community representation.

The forum will:

1. Meet 3 times per year
2. Comment and advise on the next stages of the implementation of the MDA.
3. Monitor and comment on progress relating to the development of the MDA including the implementation of planning conditions and requirements of planning obligations (s106 agreements) and s278 agreements (highway works).
4. Seek to promote and support community development activities within the development area and provide advice on how these should progress.
5. Secure the establishment of appropriate local democratic structures for the emerging community.

How this will be achieved

1. Each meeting will receive the following input:
 - a. Update on the physical development of the MDA (from the developer).
 - b. Report on the community development activities and any issues arising within the MDA.
 - c. Discussion on infrastructure.

Key stages of the fora:

| Stage 1 – Planning | Stage 2 - Emerging | Stage 3 - Establishing |
|--|---|--|
| Start: Initial master planning End: Outline planning consent / start on site. | Start: Start on site End: Establishment of a residents association or parish council as applicable. | Start: Establishment of a residents association or parish council End: Future community governance agreed and established. |
| <ul style="list-style-type: none"> · Act as a sounding board where ideas, options and issues relating to the development can be considered before becoming part of the formal planning process. · Consider and advise upon the infrastructure required | <ul style="list-style-type: none"> · Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements · Input into creation of a community development strategy | <ul style="list-style-type: none"> · Receive updates on progress in establishing the community and any emerging issues · Consider and advise upon a strategy for the ownership and management of the social infrastructure and community assets. · Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements |
| Lead: Service Lead – Built Environment | Lead: Service Lead – Built Environment | Lead: Service Lead – Community & Wellbeing |

The forum will be subject to annual review.

Quorum

The fora will be quorate if five voting representatives are present.

Method of working and voting rights

All representatives are expected to seek to reach conclusions by general consensus. Where any voting representatives on the Forum requires a formal vote to be taken, this shall be by a show of hands by those voting representatives present and voting (as per the membership set out above).

Public Participation procedure

There will be a period of 10 minutes maximum at the beginning of each forum meeting when the Chair will invite the public, including local interest groups, to raise any general matters of interest and/or matters relating to the work of the forum.

An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak they will be encouraged to agree the allocated maximum ten minutes between them.

The Chairperson will retain discretion to manage the public speaking process and may limit individual speakers to less than three minutes or take other steps necessary in order to maximise public participation in an appropriate way.

Members and Officers will not provide an immediate response to public comments raised from the floor. All comments and queries will be noted, and the Chair will invite Officers and/or Members to respond to specific points during the round table debate and discussion amongst forum members that follows.

Members of the public should contact the Democratic Services Officer 3 working days before the meeting (preferably telephone or email) so that as many people who wish to speak can be accommodated during the public participation sessions.

Once the period of public participation has drawn to a close, there will be an opportunity for elected members who are not on the forum (i.e., Cabinet or Ward Members) to speak in advance of questions and debate amongst forum members at the Chair's discretion.

The forum will then debate the item with any conclusions and recommendations recorded.

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).